Federal Public Key Infrastructure Policy Authority (FPKIPA)
Minutes of the 11 January 2005 Meeting
GSA; 1800 F Street; Room 7001; Washington, DC

A.   AGENDA
1)   Welcome & Opening Remarks / Introductions
2)   Status of Minutes from 14 December 2004
3)   Status of Email Votes Since Last FPKIPA Meeting
4)   Topic #1: FPKIPA Chair Nominations and Election
5)   Topic #2: Federal Common Policy Issue
6)   Topic #3: DoD Cross Certification Certificate Request
7)   Federal Identity Credentialing Committee (FICC) Report
8)   FPKI Certificate Policy Working Group (CPWG) Report
9)   Federal PKI Operational Authority (FPKI OA) Report
10)   Other Topics
11)   Meeting Adjourned / Next Meeting Plans

B.   ATTENDANCE LIST

VOTING MEMBERS

Organization	Name	Email	Telephone
Dept of Commerce (NIST)	Polk, Tim		
Dept of Defense	Mitchell, Debbie		
Dept of Energy	Breland, Mary Ann		
Dept of Health & Human Services	Alterman, Peter		
Dept of Justice	Hornung Kobes, Lynette		
Dept of State	Cao, Tin		
Dept of the Treasury	ABSENT		
GSA	Temoshok, David		
NASA	DeYoung, Tice		
OMB	Thornton, Jeanette		
USDA/NFC	Sharp, Kathy		

OBSERVERS

Organization	Name	Email	Telephone
ACES	Duncan, Steve		
Dept of State (Mantech)	Froehlich, Charles R.		
Dept of the Interior	Davis, Russ		
Dept of the Treasury (eValid8)	Dilley, Brian		
Dept of the Treasury (eValid8)	Faut, Nathan		
FICC	Petrick, Brant		
FICC	Spencer, Judy		
FICC Support (Bearing Point)	Stipisic, Dario		
FPKI OA Director (GSA)	Jenkins, Cheryl		
FPKI OA (Mitretek)	Lins, Andrew		
FPKI OA (Mitretek)	Stern, Michael		
FPKI OA (Mitretek)	Tate, Darron		
FPKIPA Secretary (IATAC)	Lentz, Mark		
FPKIPA Secretary (IATAC)	Clemons, Darryl		
GSA	Cornell, John		
HHS	Fortwengler, George		
State of Illinois	Anderson, Mark		

C.   MEETING ACTIVITY

Agenda Items 1 & 2

Introductions / Vote on Approval of Meeting Minutes
Mr. Tim Polk, Department of Commerce (NIST) and FPKIPA Vice Chair, called the meeting to order at 9:40 a.m. with attendee introductions.

Regarding the 14 December 2004 FPKIPA meeting minutes, they were not completed prior to this meeting to allow for review and voting at this meeting. Therefore, they will be distributed to the FPKIPA via email and either voted via email or at a future FPKIPA meeting.

Agenda Item 3

Status of Email Votes Since Last FPKIPA Meeting
There were seven items voted on via email votes since the last FPKIPA meeting on 14 December 2004. The email vote records for these seven items are attached as Appendix A of these minutes.

Mr. Mark Lentz, IATAC and the FPKIPA Secretary, provided a brief summary of the outcome of the email vote for each of the seven items:

14 September, 12 October, 9 November Minutes --- These minutes were distributed on 15 December and the votes were due on 17 December. There were no votes to disapprove the minutes so at the end of 17 December these minutes were all approved.

PTO Technical Testing --- The technical testing was completed at the FPKI OA on 15 November and the report was distributed via email and an email vote requested on 16 December and due on 23 December. No votes were received via email so this item should be voted on later in this meeting.

Criteria & Methodology Document --- This item was voted on at the 14 December FPKIPA meeting but there were three Abstain votes, all due to unfamiliarity with the document. That is why this document was redistributed to the FPKIPA listserve on 16 December and the 3 organizations with Abstain votes were asked to vote by this FPKIPA meeting on 11 January. Only one of the organizations voted but 8 out of 10 votes cast and all them being "Yes" votes justifies approval of this document.

HHS Voting Membership (Vote #1 and Vote #2) --- The first vote for this item was requested on 4 January and due on 7 January but later disqualified due to an inaccurate recommendation letter that was sent out with the vote request. Therefore, the recommendation letter was accurately revised and the vote was requested again on 6 January with votes requested to-be submitted by 7 January. Six out of the ten voting members votes Yes and four voting members did not submit votes.   At this point in the meeting, the four organizations who had not submitted email votes on this item were asked to vote. Here is the result of these four votes on this item:

Commerce, Defense – Yes
Justice, OMB – Abstain

The overall results of voting on this item were: Yes – 8 votes, Abstain – 2 votes. Since 80% majority is sufficient to approve an organization as a FPKIPA voting member, HHS was approved as a FPKIPA voting member.

Here is the voting record for the PTO Technical Testing, which was the action in the meeting:

Approval vote for U.S. PTO Technical Testing			
Voting members	Vote (Motion – Commerce; 2nd – NASA)		
	Yes	No	Abstain
Dept of Commerce	X		
Dept of Defense	X		
Dept of Energy	X		
Dept of Health & Human Services	X		
Dept of Justice			X
Dept of State	X		
Dept of the Treasury (proxy by Peter Alterman, HHS)	X		
GSA	X		
NASA	X		
OMB			X
USDA/NFC	X		

Agenda Item 5

Topic #2: Federal Common Policy Issue
Mr. Tim Polk, Department of Commerce (NIST) and FPKIPA Vice Chair, introduced Common Policy Change Proposal, 2005-01. This change proposal is necessary to address some comments made by some FIPS 201 reviewers. The comments necessitated changes to three sections of the Common Policy, Sections 1.2, 7.1.6, and 7.1.10. There were no questions during this meeting about this change proposal. Here is the vote record for this item:

Approval vote for Common Policy Change Proposal, 2005-01			
Voting members	Vote (Motion – Commerce; 2nd – NASA)		
	Yes	No	Abstain
Dept of Commerce	X		
Dept of Defense			X
Dept of Energy			X
Dept of Health & Human Services	X		
Dept of Justice			X
Dept of State	X		
Dept of the Treasury (proxy by Peter Alterman, HHS)	X		
GSA	X		
NASA	X		
OMB	X		
USDA/NFC	X		

ACTION (111): IATAC will request an email vote for the Common Policy Change Proposal, 2005-01 from Defense, Energy, and Justice, since they voted to Abstain during the 11 January FPKIPA meeting.

OMB Memo 05-05 --- Ms. Jeanette Thornton, OMB, led the other Common Policy discussion for this meeting. She explained that there will soon be an OMB Memo 05-05 that will mandate that Federal agencies make and act on their decision about their PKI services before the end of calendar 2005. More specifically, Federal agencies will need to decide and implement, by some yet-to-be determined date in late 2005, cross-certification with the FBCA or decide and commit to obtaining PKI services

from an approved Shared Service Provider (SSP). Ms. Thornton was bringing this memo to the attention of the FPKIPA to keep this group informed of upcoming events and to obtain recommendations for reasonable deadlines in the body of the memo. To jump-start the discussion of reasonable dates, Ms. Thornton suggested October 2005 as the date to require Federal agencies to be cross-certified with the FBCA. The attendees thought October 2005 was too aggressive to require agencies to have completed the FBCA cross-certification process. After some discussion, the consensus of the members was to suggest 25 October 2005 as the date that Federal agencies had to decide between using their own PKI or using the services of an SSP and suggest 31 December 2005 as the date that Federal agencies had to complete the FBCA cross-certification process. This memo would only apply to Federal agencies, other organizations are not under a time limit to decide on their PKI service provider or to complete the FBCA cross-certification process.

Agenda Item 6
Topic #3: DoD Cross Certification Certificate Request
Ms. Debbie Mitchell, DoD PKI PMO, led this discussion by referring to the one-page 6 January 2005 letter issued by Mr. Gil Nolte, DoD PKI PMO Director. This letter stated that the DoD cross-certificate issued by the FBCA had expired on 28 December 2004 and requested the FPKIPA to issue another one-way cross-certificate for an additional year. Before Ms. Mitchell went any further in leading the discussion, Ms. Cheryl Jenkins, FPKI OA Director, stated that there had been a misunderstanding and the DoD cross-certificate had not expired and was still valid until the end of January 2005.

Ms. Mitchell then explained that the DoD PKI is building a new Root CA as part of an overall plan to upgrade their underlying PKI architecture. A critical objective of implementing this new root is to provide DoD with the capability to issue a cross-certificate to the FBCA to achieve two-way cross-certification with the FBCA and its members. DoD will not automatically transfer all of their current certificates to the new Root CA. During this process they are implementing new hardware, software, and testing everything as they cautiously progress. Since this new Root CA is not ready for full implementation at this time, the DoD PKI PMO is requesting another one-way cross-certificate for the old Root CA from the FBCA when the current certificate expires at the end of January 2005.

Mr. Polk motioned that the FPKIPA vote to approve the extension of the one-way cross-certification certificate for the DoD PKI for the period from the end of January 2005 to end of January 2006. Here is the vote record for this item:

Approval vote for Extension of One-Way Cross-Certificate for DoD PKI for January 2005 – January 2006			
Voting members	Vote (Motion – Commerce; 2nd – NASA)		
	Yes	No	Abstain
Dept of Commerce	X		
Dept of Defense	Cannot vote on this item due to conflict of interest		
Dept of Energy	X		
Dept of Health & Human Services	X		
Dept of Justice			X
Dept of State	X		
Dept of the Treasury (proxy by Peter Alterman, HHS)	X		
GSA	X		
NASA	X		
OMB	X		
USDA/NFC	X		

With 8 out of 9 voting members voting Yes, this item was approved.

ACTION (112): DoD needs to update their MOA with the FBCA to reflect the new one-way certificate being issued for the period of January 2005 to January 2006.

ACTION (113): IATAC will prepare and route a new Letter of Authorization from the FPKIPA to the FPKI OA for this new one-way cross-certificate for the DoD PKI for the period of January 2005 to January 2006.

Following the vote on the DoD cross-certificate request, there was a short discussion on the current method that proxy votes are used in the FPKIPA. Currently, the vote for any absent FPKIPA voting members during a FPKIPA meeting are automatically cast by the Chair of the FPKIPA meeting. Dr. Peter Alterman, HHS, suggested that proxies should be coordinated and expressed in writing ahead of FPKIPA meetings by the FPKIPA voting member that is expecting to be absent. All the attendees were in agreement with this new method of handling proxy votes.

ACTION (114): Dr. Peter Alterman, HHS, will draft the FPKIPA Charter changes about proxy votes and forward them to IATAC for coordination of an email vote before the next FPKIPA meeting on 8 February 2005.

There was also some brief discussion about some other general business practices of the FPKIPA that need to be documented but are not appropriate for the FPKIPA Charter, such as the logistical details about how FPKIPA Chair elections are conducted, how much time is necessary to call a vote, how much time should be allocated for a vote, etc.

ACTION (115): Dr. Peter Alterman, HHS, and Mr. Mark Lentz, IATAC and the FPKIPA Secretary, will develop a FPKIPA Business Practices document.

Agenda Item 4

Topic #1: FPKIPA Chair Nominations and Election
Since the FPKIPA Chair nomination process has been open, starting in November 2004, there have been four nominations received: Dr. Peter Alterman, HHS; Ms. Carol Bales, Department of Energy; Dr. Tice DeYoung, NASA; and Mr. Dave Hanko, DoD PKI PMO. The FPKIPA Chair is an elected position and its term is two years. The term of the current FPKIPA Chair, Michelle Moldenhauer, Department of the Treasury, was originally set to expire in December 2004. However, the FPKIPA voted to extend her term at the 14 December 2004 FPKIPA meeting, until 31 January 2005, if necessary, to allow for more time for nominations and the election.

It was suggested that rather than vote for the FPKIPA Chair with a voice vote or paper ballot, since some of the members participate in FPKIPA meetings via teleconference, that the FPKIPA Chair election be done by email and that the votes be sent only to Mr. Mark Lentz, the FPKIPA Secretary.

Ms. Judith Spencer, GSA and FICC, and Mr. Polk, Department of Commerce (NIST) and the CPWG Chair, suggested that the elected FPKIPA Chair should plan to dedicate at least one day a week to the FPKIPA responsibilities. Ms. Spencer would also like to share FPKIPA promotional duties with the FPKIPA Chair. Mr. David Temoshok, GSA, suggested that before the election is held by email vote, that each candidate must assert in writing to the FPKIPA that they can dedicate at least one day a week to the demands of being the FPKIPA Chair, before their name is formally placed on the ballot and the election started.

There was also discussion about how to conduct any necessary run-off elections if a simple majority vote is achieved in the first round of voting.

ACTION (116): Each of the FPKIPA Chair nominees must send an email to Mr. Mark Lentz, FPKIPA Secretary, asserting their management's approval and their determination and availability to dedicate at least one day a week to FPKIPA Chair responsibilities.

ACTION (117): IATAC, once contacted by each of the FPKIPA Chair candidates, will send out the email request for the FPKIPA Chair election, explaining how the vote will be decided, the reasoning and processes for any necessary run-off elections, and the proper way for the FPKIPA voting members to submit their votes only to Mr. Mark Lentz, FPKIPA Secretary.

Agenda Item 7

Federal Identity Credentialing Committee (FICC) Report
Ms. Judith Spencer, FICC, reported the following items:

US Postal Service (USPS) --- they are potentially interested in being a SSP. Ms. Spencer is coordinating a meeting with USPS representatives soon. Similarly, the Government Printing Office (GPO) personnel had a discussion with Ms. Spencer two weeks ago and also expressed an interest in being an SSP, even though they are in the midst of satisfying all the criteria for FBCA cross-certification.

DEA --- Ms. Spencer took a tour of the Drug Enforcement Agency (DEA) and their PKI operations recently. It was a very nice tour and they extended an open invitation for the FPKIPA to have a tour sometime in the near future.

Canada --- The MOA has been in negotiation recently between the US and Canada. They also invited Ms. Spencer to Canada to discuss PKI interoperability.

FICC Meeting --- The next FICC meeting will be held on 1 February 2005 starting at 10:00 a.m. at the American Institute of Architects (AIA) Building next to GSA Headquarters. The primary topic of this meeting will be FIPS 201 Implementation Guidance. The original FICC Handbook will be altering its scope and be called the Federal Identity Management Handbook and be tailored around FIPS 201.

Agenda Item 8

FPKI Certificate Policy Working Group (CPWG) Report
Mr. Polk led the CPWG report. There were no CPWG meetings held since the last one on 13 December 2004. There are a number of CPWG actions to address, so there should be a couple meetings organized between the end of January and March 2005.

ACTION (118): IATAC will coordinate 2 CPWG meetings between 11 January and early March 2005 with the CPWG Co-Chairs and the CPWG members.

The FBCA CP Change Proposal, 2004-03, is not ready yet for any further discussion at the FPKIPA meeting. The next step in the process is to have a dedicated meeting to discuss the issues and concerns

about the U.S. Citizenship requirement in the FBCA CP. The attendees agreed that the week of 21 February would be the best date to have this dedicated meeting.

ACTION (119): IATAC will coordinate the U.S. Citizenship meeting with DoD personnel and members of the FPKIPA, CPWG and the Bridge-to-Bridge Working Group (B2BWG) for the week of 21 Feb 2005.

Agenda Item 9

Federal PKI Operational Authority (FPKI OA) Report

Status of FPKI Architecture Certification & Accreditation (C&A)
Ms. Cheryl Jenkins, FPKI OA Director, reviewed the status of the FPKI Certification Practice Statements (CPS) Compliance Audit, stating the following highlights:

The audit by KPMG is ongoing, but they need some extra time to complete the audit. Ms. Jenkins is seeking an approval from the FPKIPA to extend the deadline for this KPMG audit from 31 January 2005 to 31 March 2005. This audit is critical to the FPKI OA operations, so the FPKIPA approval is needed by 21 January 2005.

ACTION (120): A justification letter for extending the due date for the KPMG report on the FPKI OA CPS audit is due to the FPKIPA by 14 January 2005.

ACTION (121): IATAC will send out an email vote request for the FPKIPA to approve extension of the deadline for the FPKI CPS audit report from KPMG from 31 January to 31 March 2005.

Likewise, the KPMG analysis of the FBCA CP (RFC 2527 vs. RFC 3647 versions) will also be completed later than the original due date of 31 December 2004. But since this analysis doesn't have a direct, near-term effect on the FPKI OA operations, there is no need to request FPKIPA approval for extending the due date for this analysis by KPMG.

Status of FBCA/Applicant Cross-Certification Technical Testing:
The Department of Homeland Security (DHS) is currently in the lab for testing. There appear to be some directory issues that will need to be resolved before DHS successfully completes the testing.

The State of Illinois had tried using their Level II certificates for cross-certification but they don't work. The State of Illinois believed that their Level II is comparable to the FBCA at the Medium assurance level. They thought that all 7 levels in their CP had been mapped during the initial policy mapping to be cross-certified at the Medium assurance level. The State of Illinois was told that they need to request mapping at other levels.

Status of CA Testing:
There was no CA testing since the 14 December FPKIPA meeting to report during this meeting.

Agenda Item 10

Other Topics

There weren't any other topics discussed during this meeting.

Agenda Item 11

Meeting Adjourned / Next Meeting Plans
The meeting adjourned at 11:55 a.m.

The next FPKI PA Meeting is scheduled for 08 February 2005 from 09:30-12:30 at the GSA facility located at 1800 F Street, Room 7001, Washington DC.

D. CURRENT ACTION ITEMS

No.	Action Statement	POC	Start Date	Target Date	Status
048	Solicit participants with a real application to do business with Canada.	Judy Spencer, GSA	10 June 2003	13 Jan 2004 FPKIPA meeting	**Open**
057	Write a short paper that says from here forward the FBCA OA will limit FBCA acceptance testing to systems that demonstrate enhanced assurance through NIAP testing.	Tim Polk, NIST	8 July 2003 Updated – 9 Sept 2003	9 Dec 2003 FPKIPA meeting	**Open**
062	Define the NIAP certification requirement for future bridge membrane applications.	Tim Polk, NIST	9 Sept 2003	9 Dec 2003 FPKIPA meeting	**Open**
066	Develop text for the FPKIPA Charter regarding the sunset clause for voting members of the FPKIPA who are not cross certified members of the FBCA.	Tim Polk, NIST	18 Nov 2003	13 Jan 2003 FPKIPA meeting	**Open**
085	Test/evaluate the PKCS-12 usage issue and make a recommendation to the FPKIPA at a meeting in the near future.	Tim Polk, NIST	13 July 2004	12 October 2004 FPKIPA meeting	**Open**
087	Once the CPWG approves the Department of Labor (DoL) compliance audit letter, request the FPKIPA voting members to submit their approval votes for cross certification of DoL.	IATAC	13 July 2004	10 August 2004 FPKIPA meeting	**Open**
090	Develop a C&A list related to NIST Standards 800-26 and 800-53.	Cheryl Jenkins, GSA	12 Oct 2004	Jan 2005 FPKIPA meeting	**Open**

No.	Action Statement	POC	Start Date	Target Date	Status
095	Develop, obtain FPKIPA approval, and distribute a letter to cross-certification members, requesting them to send a letter to the FPKIPA to document their compliance audit history and schedule of annual audit of their cross-certified CA, in compliance with FISMA requirements.	IATAC	12 Oct 2004	14 Dec 2004 FPKIPA meeting	**Open**
096	Research and draft FPKIPA charter updates to address Bridge-to-Bridge Cross-Certification.	Dr. Tice DeYoung, NASA	12 Oct 2004	Jan 2005 FPKIPA meeting	**Open**
097	Research and draft FBCA Criteria & Methodology document updates to address Bridge-to-Bridge Cross-Certification.	Dr. Peter Alterman, HHS	12 Oct 2004	Jan 2005 FPKIPA meeting	**Open**
104	Review the PTO directory testing issues and once resolved, between PTO and the FPKIA OA, will ask for FPKIPA approval.	NIST	9 Nov 2004	14 Dec 2004 FPKIPA meeting	**Closed, 11 Jan 2005 FPKIPA meeting**
111	Request an email vote for the Common Policy Change Proposal, 2005-01 from Defense, Energy, and Justice, since they voted to Abstain during the 11 January FPKIPA meeting.	IATAC	11 Jan 2005	12 Jan 2005	**Closed, 12 Jan 2005**
112	Update their MOA with the FBCA to reflect the new one-way certificate being issued for the period of January 2005 to January 2006.	DoD	11 Jan 2005	28 Feb 2005	**Open**
113	Prepare and route a new Letter of Authorization from the FPKIPA to the FPKI OA for this new one-way cross-certificate for the DoD PKI for the period of January 2005 to January 2006.	IATAC	11 Jan 2005	31 Jan 2005	**Open**
114	Draft the FPKIPA Charter changes about proxy votes and forward them to IATAC for coordination of an email vote before the next FPKIPA meeting on 8 February 2005.	Dr. Peter Alterman, HHS	11 Jan 2005	14 Jan 2005	**Closed, 11 Jan 2005**
115	Develop a FPKIPA Business Practices document.	Dr. Peter Alterman, HHS Mark Lentz, IATAC	11 Jan 2005	31 Mar 2005	**Open**
116	Send an email to Mr. Mark Lentz, FPKIPA Secretary, asserting their management's approval and their determination and availability to dedicate at least one day a week to FPKIPA Chair responsibilities.	FPKIPA Chair Nominees	11 Jan 2005	14 Jan 2005	**Closed, 14 Jan 2005**

No.	Action Statement	POC	Start Date	Target Date	Status
117	Once contacted by each of the FPKIPA Chair candidates, will send out the email request for the FPKIPA Chair election, explaining how the vote will be decided, the reasoning and processes for any necessary run-off elections, and the proper way for the FPKIPA voting members to submit their votes only to Mr. Mark Lentz, FPKIPA Secretary.	IATAC	11 Jan 2005	18 Jan 2005	**Closed, 18 Jan 2005**
118	Coordinate 2 CPWG meetings between 11 January and early March 2005 with the CPWG Co-Chairs and the CPWG members.	IATAC	11 Jan 2005	18 Jan 2005	**Closed, 28 Jan 2005**
119	Coordinate the U.S. Citizenship meeting with DoD personnel and members of the FPKIPA, CPWG and the Bridge-to-Bridge Working Group (B2BWG) for the week of 21 Feb 2005.	IATAC	11 Jan 2005	31 Jan 2005	**Closed, 28 Jan 2005**
120	A justification letter for extending the due date for the KPMG report on the FPKI OA CPS audit is due to the FPKIPA by 14 January 2005.	FPKI OA	11 Jan 2005	14 Jan 2005	**Closed, 14 Jan 2005**
121	Send out an email vote request for the FPKIPA to approve extension of the deadline for the FPKI CPS audit report from KPMG from 31 January to 31 March 2005.	IATAC	11 Jan 2005	14 Jan 2005	**Closed, 14 Jan 2005**

Appendix A

FPKIPA Email Voting Record (14 Dec 2004 – 10 Jan 2005)

ORG	14 Sept Minutes Request – 15 Dec 2004 Due– 17 Dec 2004 Approval – 17 Dec 2004	Voting Member	12 Oct Minutes Request – 15 Dec 2004 Due – 17 Dec 2004 Approval – 17 Dec 2004	Voting Member	9 Nov Minutes Request – 15 Dec 2004 Due – 17 Dec 2004 Approval – 17 Dec 2004	Voting Member	PTO Tech Testing Request – 16 Dec 2004 Due – 23 Dec 2004 Approval –	Voting Member
Commerce								
Defense	Y 12/17/04	Hanko	Y 12/17/04	Hanko	Y 12/17/04	Hanko		
Energy	Y 12/17/04	Bales	Y 12/17/04	Bales	Y 12/17/04	Bales		
Justice								
State	Y 12/17/04	Cao	Y 12/17/04	Cao	Y 12/17/04	Cao		
Treasury								
GSA								
NASA								
OMB								
USDA/NFC	Y 12/20/04	Sharp	Y 12/20/04	Sharp	Y 12/20/04	Sharp		

ORG	Criteria & Methodology Document (Only Defense, Energy, State) Request – 16 Dec 2004 Due – 11 Jan 2005 Approval –	Voting Member	HHS Voting Membership (Vote #1) Request – 4 Jan 2005 Due – 7 Jan 2005 Approval –	Voting Member	HHS Voting Membership (Vote #2) Request – 6 Jan 2005 Due – 7 Jan 2005 Approval –	Voting Member	Request – Due – Approval –	Voting Member
Commerce	Y 12/14/04	Polk						
Defense			N 01/05/05	Hanko				
Energy			Y 12/17/04	Bales	Y 12/17/04	Bales		
Justice	Y 12/14/04	PA Proxy						
State	Y 12/17/04	Cao			Y 01/07/05	Cao		
Treasury	Y 12/14/04	Alterman			Y 01/06/05	Moldenhauer		
GSA	Y 12/14/04	Spencer			Y 01/07/05	Temoshok		
NASA	Y 12/14/04	DeYoung	N 01/05/05	DeYoung	Y 01/07/05	DeYoung		
OMB	Y 12/14/04	PA Proxy						
USDA/NFC	Y 12/14/04	Sharp			Y 01/10/05	Sharp		